

3. Our main rules for looking after information about people

Main points:

We have to make sure the information we have about you is right and keep it safe.

We are only allowed to keep information about you that we need to give you our services. We can also keep information that you have said is OK for us to keep.

Merton CIL has rules about what we do with personal information. We have these rules to make sure we do everything the General Data Protection Regulations say we have to do.



We will make sure:



- Information we have about you is right



- We only have information about you that we need to have.



- We keep information safe so other people cannot get it.

Merton CIL will try to make sure that all service users, members, volunteers, people who work for us and members of the board can trust us with their personal information.

